



Microsoft Outlook 2013 auf einen Blick (German Edition)

Michael Kolberg

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Bild für Bild und komplett in Farbe erklärt Ihnen dieses Buch, wie Sie typische Aufgaben mit Outlook 2013 erledigen. Dabei wird jede Aufgabe - wie die Beherrschung der neuen touch-optimierten Oberfläche, das Organisieren von Posteingang und Kalender, die Planung von Besprechungen oder die neuen Social Network-Funktionen - auf maximal einer Doppelseite dargestellt - mit nummerierten Schritten und in verständlicher Sprache. So macht Lernen Spaß!

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